

KHALSA PRIMARY SCHOOL

'Faith Inspired Education'

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Tuesday 1st March 2015

Dear Parent,

As we prepare for World Book Day, we would like to take this opportunity to remind all children about the value of books and the importance of looking after them. Unfortunately, it has come to our attention that some reading books and library books are being returned to school in poor condition. For example, some books have come back into school with pages torn or with scribble marks on them. Class teachers have spoken to children about how to look after books by turning pages carefully, keeping pencils and pens away from books and storing the books in a safe place. Please can you also reinforce this message with your children at home.

As the vast majority of our children do take good care of books, we feel that it is unfair to lend them books which are in a poor condition. Therefore, if a book is returned damaged in some way we will be asking parents to replace it either by buying the book privately or by paying the required money to the school. If your child receives a book which is damaged in any way (e.g. missing pages) please inform us immediately so we can quickly rectify the problem.

Thank you for your ongoing support,

Yours sincerely

Miss Bartlett,
English Leader